



Fall 2009

Draft Agenda

Annual General Meeting

Date & Time:

Wednesday, October 28th, 2009, from 12:00 noon to 1:45 pm

Location:

Vancouver Airport Marriott Hotel, Richmond, BC

The AGM is open to all PAN Delegates and any attendee of the CATIE/PAN Pacific Region Educational Conference. The AGM will take place over the lunch break.

Chairs: Ken Buchanan, PAN Board Member (PHSA region rep)
Darren Lauscher, PAN Board Vice-Chair (Vancouver Coastal region rep)
Timekeeper: William Leigh Hein-Blackmore, PAN Board member (Fraser region rep)

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| 12:00-12:15 pm | Delegates grab lunch, Get settled |
| 12:15-12:25 pm | 1. Welcome & Call to Order – Ken
2. Introductions – of Chairs, Minute-taker (TBA) – Ken
3. Housekeeping Items – Ken
4. Determination of Quorum (30% of PAN member organizations) - Darren
5. Review and Adoption of Agenda (Motion) – Darren
6. Review and Adoption of Minutes from 2008 General Assembly (Motion) – Darren & Review and Adoption of Minutes from 2008 AGM (Motion) – Darren |
| 12:25-12:40 pm | 7. Financial Statements – Stephanie Grant, PAN Board Treasurer (VCH region) |

- a) Presentation of the Audited Financial Statements for FYE March 31st, 2009 followed by Q & A
- b) Review and Approval of the Audited Financial Statements for FYE March 31st, 2009 (Motion) – Darren
- 8. Appointment of Auditor (Motion) – Darren
- 12:40-12:50 pm 9. Report from Board Chair– Including introduction of current Board members – Marcie Summers, PAN Board Chair (PHSA region)
- 10. Motion to accept Board Chair’s Report - Darren
- 12:50-1:05 pm 11. Report from Executive Director (Motion) – Jennifer Evin Jones
- 12. Motion to accept Executive Director’s Report - Darren
- 1:05-1:15 pm 13. Special Resolution – to amend By-Law section 2.3 (1) pertaining to PAN membership – Discussion and Vote – Darren
- 1:15-1:25 pm 14. Special Resolution – to amend Constitution section 2 (a) to (h) pertaining to PAN’s “Purposes” – Discussion and Vote – Darren
- 1:25-1:40 pm 15. Election of Open Seats to the PAN Board: 1 seat in the North, 1 seat in the Fraser, 1 seat in the Interior
- a) Recommendations from PAN Board Selection Committee for Fraser and Interior region –Chris MacKenzie
- b) Nominations for each seat within the regions– including Confirmation that each nominee is supported by their PAN member organization in running for the Board
- c) Appointment of scrutinisers
- d) Ballots are cast within each region
- e) AGM Ballots counted and election results announced for each region (North, Fraser and Interior) - Chris
- f) Announcement from Forum as to results from election of Designated PHA Seats – Chris
- g) Brief speeches from each person newly elected to PAN BOD(at both Forum and AGM) - Chris
- h) Motion to accept new Board of Directors – Open and Designated PHA Seats – Darren
- 1:40-1:45 pm 15. Announcements
- 16. Close of Meeting (Motion) – Darren